

Carrier Registration Form

Please use this form to transmit the information needed to register in order to gain access to the carrier interface (in accordance with Article 10 of Commission Implementing Regulation (EU) 2021/1224 of 27 July 2021 and Commission Implementing Regulation (EU) 2021/1217 of 26 July 2021).

The Carrier Single Point of Contact (Carrier's SPOC) should send this form to the following mailbox: carriers_onboarding@eulisa.europa.eu.

Please add "**Carrier Registration**" in the subject field of the e-mail.

The registration form shall require carriers to attach

- an electronic copy of their instruments of constitution, including statutes, as well as
- an electronic copy of an extract of their official company registration from either at least one Member State, where applicable, or from a third country in, or officially translated into, one of the official Union or one of the Schengen Associated Countries languages. An electronic copy of an authorisation to operate in one or more Member States, such as an Air Operator Certificate, can substitute the official company registration.

Carrier Legal Name	Mandatory
	Official legal name of the entity as registered with the Crossroads Bank for Enterprises (in NL: <i>Kruispuntbank van Ondernemingen</i> ; in FR: <i>Banque-Carrefour des Entreprises</i>) under "Name". The Crossroads Bank for Enterprises can be consulted here: Opzoeking in de kruispuntbank van ondernemingen (KBO) KBO Public Search (fgov.be) This information needs to be aligned with the incorporation deed.
Carrier e-mail Address (can be a functional or personal address)	Mandatory
	Email address of the legal entity. It is best to use the functional/professional email address.
Carrier Telephone Number (e.g. +31 (0) 123456789)	Mandatory
	Telephone number of the legal entity. It is best to use the functional/professional telephone number.
Carrier Postal Address	Mandatory
	Postal address of the legal entity. It is best to use the functional/professional postal address.
Carrier Commercial Name	Optional
	Trade name of the legal entity, being the name that is known by the public.
Country	Mandatory (One Member State or a third country where Carrier is registered)
	Country where the registered office of the legal entity is located, as indicated in the Crossroads Bank for Enterprises under "Registered Seat's address"
Industry	Optional (Tick only one)
	<input type="checkbox"/> Air <input type="checkbox"/> Sea <input type="checkbox"/> Road (Coaches)
Industry Tag	Optional
	This information is used in case of a system-to-system registration. The industry tag is the tag to automatically exchange messages, it is the ID-number or the standard code known by the entire industry. This can be the call-sign, IATA code etc. This identification will be used later in the system to recognize the carrier in case the carrier has questions.
Official Carrier Entity	Optional
	This can be completed if there is a link with a subsidiary of the organisation. The mother entity can be entered here. The mother entity and the subsidiaries can register separately, eg with separate industry

	tag, but if you are a subsidiary, you can enter the mother entity in this field.
Declarations	Mandatory
	<p>The carrier identified in this form declares that: <i>(Declarations to be accepted by ticking the boxes)</i></p> <p><input type="checkbox"/> It operates and transport passengers into the territory of the Member States or intend to do so within the next six months (see list of European Union Member States and Schengen associated countries applying ETIAS or operating the EES below);</p> <p><input type="checkbox"/> It will access and make use of the carrier interface in accordance with the minimum security requirements set out in this registration form;</p> <p><input type="checkbox"/> Only duly authorised staff will have access to the carrier interface.</p>

Legal Representative Contact Details (of the company requesting the registration)	Mandatory (Legal Representative's data)	
	Name	First name of person who is competent to legally represent the legal entity (e.g.: two directors jointly, daily manager, etc.)(Information to be found in Statutes)
	Surname	Last name of legal representative
	Position	Function within the company of legal representative
	Postal address	Postal address of legal representative. It is best to use the functional/professional address.
	e-mail (can be a functional or personal address)	Functional or personal email address of the legal representative. It is best to use the functional/professional email address.
	Phone (e.g. +31 (0) 123456789)	Phone number of legal representative. It is best to use the functional/professional phone number.
	Mobile phone (e.g. +31 (0) 123456789)	Mobile phone number of legal representative. It is best to use the functional/professional mobile phone number.
Time zone (e.g. UTC +2)	Time zone of the region where legal representative is domiciled.	
Functional e-mail address	Optional	
	The functional/professional email address of the company. This can be the same as the carrier email address.	
Contact point details	Mandatory (Single Point of Contact data) It is up to the carrier to decide who the Single Point of Contact (SPOC) will be. The SPOC will be the main point of contact in all phases, for example when there is a technical difficulty, etc. More information can be found in the welcome pack.	
	Name	First name of contact point
	Surname	Last name of contact point
	Position	Function within the company of contact point
	Postal address	Postal address of contact point. It is best to use the functional/professional address.
	e-mail (can be a functional or personal address)	Functional or personal email address of the contact point. It is best to use the functional/professional address.

	Phone (e.g. +31 (0) 123456789)	Phone number of contact point. It is best to use the functional/professional phone number.
	Mobile phone (e.g. +31 (0) 123456789)	Mobile phone number of contact point. It is best to use the functional/professional mobile phone number.
	Time zone (e.g. UTC +2)	Time zone of the region where the contact point is domiciled.

Backup contact point details	Mandatory (Single Point of Contact backup's data) <i>The backup-SPOC can also be chosen freely.</i>	
	Name	First name of backup contact point
	Surname	Last name of backup contact point
	Position	Function within the company of backup contact point
	Postal address	Postal address of backup contact point. It is best to use the functional/professional address.
	e-mail (can be a functional or personal address)	Functional or personal email address of the backup contact point. It is best to use the functional/professional email address.
	Phone (e.g. +31 (0) 123456789)	Phone number of backup contact point. It is best to use the functional/professional phone number.
	Mobile phone (e.g. +31 (0) 123456789)	Mobile phone number of backup contact point. It is best to use the functional/professional mobile phone number.
	Time zone (e.g. UTC +2)	Time zone of the region where the backup contact point is domiciled.
Instruments of company constitution including statutes	Mandatory (The Filename(s) and the language used in files attached to the Registration Request). <i>Attached documents should be in, or officially translated into, one of the official Union or one of the Schengen Associated Countries languages.</i>	
	File Name	<p>Notarial deed of incorporation including the statutes. The most recent version of the statutes must be added.</p> <p>The notarial deed of incorporation should be in your possession and can also be found with the notary who enacted the incorporation.</p> <p>With regard to the most recent version of the statutes, as from 1 May 2019, companies who have been incorporated after that date or who changed their statutes after that date, can find the most recent version of their statutes on the following website: Stapor.notaire.be. For any statutes most recently changed before 1 May 2019, your notary will also have the most recent version.</p> <p>As file name, you can write here for example: Notarial deed and statutes.</p>

	Document language	For BE: FR, NL or DE
Registration document	<p>Only one is Mandatory – Tick the proper one. (The Filename(s) and the language used in files attached to the Registration Request). Attached documents should be in, or officially translated into, one of the official Union or one of the Schengen Associated Countries languages.</p>	
	<input type="checkbox"/> Company Business Registration from either at least one Member State, where applicable, or from a third country	
	File Name	<p>For BE: Copy from the Crossroads Bank for Enterprises This can be found on the following website: Opzoeking in de kruispuntbank van ondernemingen (KBO) KBO Public Search (gov.be)</p> <p>In order to obtain the copy, when having found your company on the Crossroads Bank for Enterprises, print the webpage and choose the option where you can print as a pdf. This allows you to obtain a pdf-document of your company's registration. This pdf-document can be used as an attachment to the form F01. As file name, you can write for example: Copy Belgian Commercial Register</p>
	Document language	For BE available in: FR, NL, DE and EN
	Member State or third country that issued the official company registration	For BE: Belgium
	Registration number If applicable	Enterprise number of the legal entity
	<input type="checkbox"/> Authorisation to Operate in one or more Member States, such as for example an Air Operator Certificate	
	File Name	<p>Authorisation document received from air federation, coach federation, sea federation, ... For air carriers, this includes for example the authorisation to fly, the standard for control, etc.</p>
Document language	Language of an EU MS or Schengen Associated Country	

In order to perform the remote connection, the Carrier must comply with the rules defined below. Failure to comply with those rules may result in Carrier disconnection and/or Carrier deregistration from the Carrier Interface.

1.1. Obligations of Carriers

Carriers shall ensure that only duly authorised staff have access to the carrier interface. The carriers shall put in place at least the following mechanisms:

- (a) physical and logical access control mechanisms to prevent unauthorised access to the infrastructure or the systems used by the carriers;
- (b) authentication;
- (c) logging to ensure access traceability.

Carriers shall provide means to ensure compliance with the following security objectives:

- (a) identifying and managing security risks related to the connection to the carrier interface;
- (b) protecting the ICT environments and the devices connected to the carrier interface;
- (c) detecting, analysing, responding to and recovering from cyber security incidents.

1.2. Authentication Scheme

When carriers access the carrier interface using the Application Programming Interface, the authentication scheme shall be implemented by means of mutual authentication in accordance with Art 45 paragraph 3 of the ETIAS Regulation 2018/1240.

1.3. Authorised Staff

- (1) The Carrier shall ensure that the tasks entrusted to them are carried out only by authorised staff.
- (2) The Carrier must keep a register of the members of the authorised staff.
- (3) The Carrier shall instruct the Authorised staff to comply with the security rules set out in the current text.

1.4. Authentication / Identification of the Authorised Staff

- (1) Each member of the Authorised staff using technical equipment connected to the Carrier Interface must be clearly identified and authenticated.
- (2) The Carrier is responsible for the internal management and assignment of the Authentication / Identification mechanism(s) for its staff.
- (3) The Carrier is legally, jointly and severally liable for the consequences of the misuse or loss of the Authentication / Identification mechanism(s) allowing the use of the Carrier Interface by persons not belonging to the Authorised staff.

1.5. Carrier specific duties

The Carrier undertakes:

- (1) To use the information provided by eu-LISA for no other purpose than to execute the tasks based on the EES 2017/2226 and ETIAS Regulation 2018/1240 and shall not reproduce, publish or otherwise disclose such information to any third party;
- (2) To destroy all data, transferred to premises of the Carrier in order to perform the tasks required once they are no longer needed;
- (3) To remedy as soon as possible and on best effort basis any fault, problem or weakness that could appear and for which the Carrier is responsible;
- (4) To comply with new security rules at the request of eu-LISA, for example if eu-LISA implements new Authentication and Access control mechanisms for the connection to the Carrier Interface.
- (5) Conduct a risk assessment and implement a security plan for ensuring the security of the Carrier connection to the Carrier interface

1.6. Members of the authorised staff duties:

The members of the authorised staff shall be informed by the Carrier's Single Point of Contact (SPOC) on the following rules:

- (1) To comply with the security rules and policies of the Carriers related to the connection to the Carrier Interface;
- (2) Not to disclose information held by the Carrier on behalf of eu-LISA to third parties, except on a need-to know basis where authorised;
- (3) To make reasonable use of all available means of controlling access provided by the Carrier and in balance with the sensitivity of the information concerned to prevent unauthorised persons from using the resources at their disposal, in particular by ensuring that computer terminals are not accessible during absences;
- (4) Not to disclose authentication procedures or share them with third parties unless required to do so by the needs of the service and after obtaining the Carrier approval;
- (5) To be responsible for action taken in their name;
- (6) Not to install or use on computers (work stations, local or central servers, etc.) any equipment or programmes, from portable storage media (diskettes, optical disks, etc.) or downloaded from electronic bulletin boards, e-mail systems or telecommunications networks belonging to third parties, unless explicitly authorised by the Carrier;
- (7) Not to install or have installed connections with networks without explicit authorisation from the Carrier;
- (8) Not to set up electronic bulletin boards, e-mail systems, modem connections or any other type of information communication system that could enable unauthorised persons to gain access to the eu-LISA systems without explicit authorisation from the Carrier;
- (9) Not to use equipment or software that is their private property when connected to the Carrier's and / or eu-LISA's network without prior explicit authorisation from the Carrier;



- (10) To notify their superior in the Carrier as soon as they suspect any failure or incident affecting the security of their own environment or of other systems;
- (11) To take all possible steps in respect of availability, confidentiality and integrity to safeguard the security of their working environment, particularly as regards working methods they have introduced or developed themselves.

1.7. Prohibited uses

Any party is prohibited from using the interface or its content:

- (1) For any unlawful purpose;
- (2) To solicit others to perform or participate in any unlawful acts;
- (3) To violate any international, federal, provincial or state regulations, rules, laws, or local ordinances;
- (4) To infringe upon or violate eu-LISA intellectual property rights or the intellectual property rights of others;
- (5) To harass, abuse, insult, harm, defame, slander, disparage, intimidate, or discriminate based on gender, sexual orientation, religion, ethnicity, race, age, national origin, or disability;
- (6) To submit false or misleading information;
- (7) To upload or transmit viruses or any other type of malicious code that will or may be used in any way that will affect the functionality or operation of the Service or of any related website, other websites, or the Internet;
- (8) To collect or track the personal information of others;
- (9) To spam, phish, pharm, pretext, spider, crawl, or scrape;
- (10) For any obscene or immoral purpose;
- (11) To interfere with or circumvent the security features of the Service or any related website, other websites, or the Internet.

eu-LISA reserve the right to terminate use of the service or any related website for violating any of the prohibited uses.

NOTIFICATION

The carrier shall inform eu-LISA of any changes regarding the information provided via this form or in case of technical changes affecting the 'system to system' connection to the carrier interface that may require additional testing in accordance with Article 12 through a new submission of the present form.

The carrier will be automatically deregistered from the authentication scheme if the logs show that the carrier has not used the carrier interface during a period of one year.

The carrier may be deregistered from the authentication scheme in case of a breach of the provisions of the applicable regulation, the security requirements referred above or the technical guidelines, including in case of abuse of the carrier interface.

The carrier is obliged to inform eu-LISA of any personal data breach that may occur and regularly review the access rights of the dedicated staff¹.

¹ Article 10, COMMISSION IMPLEMENTING REGULATION (EU) 2021/1224 of 27 July 2021 and Article 10, COMMISSION IMPLEMENTING REGULATION (EU) 2021/1217 of 26 July 2021